

Summer University

Terms and Information

Academic year 2025-2026

V.: 2025/01/29

Steps

1. Enrolment
2. Payments, refunds and discounts
3. Registration

→ It is necessary to read the information bellow and to complete the corresponding steps to enroll.

1. Enrolment

To enroll, you should:

- + Complete all your personal data in the online application form (as it appears in your passport if you are a foreigner or in your DNI if you are a Spanish citizen).
- + Attach the following documentation: A scan of a valid Passport (if you are a foreigner) or a scan of your ID (if you are Spanish citizen), in PDF format.

Once you have ended your registration, the system generates a user name and password. You should use them to follow and pay the course through our webpage. You will also receive it by email. If you don't, please check first your spam folder or send us an email to: admissions@elisava.net.

REGISTRATION DEADLINES

- + EU, Iceland, Liechtenstein, Norway or Switzerland students: 4 business days before the beginning of the course, if there are available places.
- + Foreign students, from non-EU countries*: 10 business days before the beginning of the course, if there are available places.

* For courses shorter than 3 months, it is not necessary to have a student visa. However, please check it with the Spanish Consulate in your country in order to know whether a tourist visa or any other specific procedure is needed.

→ Use a valid email address, not a “hotmail”. If you don't do it, your application won't be confirmed. To guarantee the security and the confidentiality, when contacting with admissions@elisava.net, use only the email address you registered during your pre-registration.

2. Payments, refunds and discounts

Payments

Once data and documentation have been verified, you will have to make the payment of the 100% of the course amount on our webpage.

PAYMENT METHODS

1. Credit Card

You can make your credit card payments through Elisava's webpage. These payments are instantly confirmed. Card payments are subject to a 0.8% surcharge.

2. Bank Transfer

Payments by bank transfer may take about 1 - 3 days to become effective. Payments by bank transfer may be subject to a commission charged by the issuing bank. Check your bank's fees.

[If the full required amount is not paid, from the moment all the existing places are taken, your place can be taken by another student.](#)

Refunds

Enrollment fees will only be refunded in the following cases:

1. If you need a special visa and the competent authorities refuse it. Bank transfer charges should be paid by you. *
2. If you require a scholarship or a bank credit in order to pay enrolment fees, and you don't receive it. Bank transfer charges should be paid by you.*
3. If Elisava cancels the course.
4. If you decide not taking the course, and communicate this decision one month before the beginning of the course. In this case, the 85% of the enrollment fees will be refunded. Out of this term, refund will not be possible. However, the fee can be used in other editions or courses of Elisava.

* In case 1 and 2, supporting documentation will be required.

Discounts

- + Elisava's former students and current Alumni Bold members can benefit from a discount in the course fee. In order to apply it, it is necessary to tick the corresponding box at the moment of completing the preregistration application, or notify it before receiving the payment notification by writing to the following address: admisiones@elisava.net
- + Once the deadline has passed, the discount will not be applicable.
- + The special promotions discounts will be applied according to the specific conditions published on our official website: www.elisava.net, and only for the established period.
- + In the case of having other discounts for the same course, only one will be applied.

3. Registration

In order to register for the course, you should pay the amount indicated in our website. Not paying means you are not registered for the course, so you can't attend classes.

- + Elisava reserves the right to introduce changes in the programme and it also has the right to cancel the course two weeks before its beginning if the minimum number of participants hasn't been reached. The school will have no other obligation than refunding the fees that candidates have paid.
- + Students have to know the language of the selected course. Students should understand, speak, read and write it because it is fundamental in order to make the most of the course. To pass the course, not only students have to carry out all the exercises, projects and exams, but they also have to attend at least 80% of classes. It is not possible to justify the absence of a student for work reasons.
- + Non-EU foreign students: Students have to enquire at Spanish Consulates on the requirements needed to enter Spain and the period to obtain a visa (if necessary) and apply for it. Visas are authorized or refused by the Spanish Ministry of Foreign Affairs. Elisava, in anticipation of this, generates the documentation in advanced, as it is described in this information.